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The Town
of
ALSTEAD, N. H.



ANNUAL REPORT

1974

COVER PICTURE:

Warren Brook near its source at Lake Warren is depicted in the cover illustration. This part of the brook was once used as a roadside watering place. The illustration is a wood engraving by Randy Miller of E. Alstead.

ANNUAL REPORTS
of the
TOWN OFFICERS
of
ALSTEAD, N. H.

YEAR ENDING DECEMBER 31, 1974

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COVER PICTURE:

Warren Brook near its source at Lake Warren is depicted in the cover illustration. This part of the brook was once used as a roadside watering place. The illustration is a wood engraving by Randy Miller of E. Alstead.

TOWN OFFICIALS
1974

Selectmen

| | |
|--------------------|----------------------------|
| Stanley Kmiec Sr. | Term Expires 1975 |
| Harry Neal | Term Expires 1976 |
| Fred Stearns | Term Expires 1977 |
| Austin D. Fletcher | Moderator |
| Roberta Young | Town Clerk |
| Howard L. Goss | Town Treasurer |
| Gilman Ellis | Tax Collector |
| Erwin Ward | Chief of Police |
| Ira H. Day, III | Dog Constable |
| Richard G. Clark | Overseer of Public Welfare |
| Gilman Ellis | Park Commissioner |
| Ronald H. Jacobson | Civil Defense Director |

Trustee of Trust Funds

| | |
|-----------------|-------------------|
| James Brooks | Term Expires 1975 |
| Marie Radcliffe | Term Expires 1976 |
| Edith Provost | Term Expires 1977 |

Fire Commissioners

| | |
|-------------------|-------------------|
| John Burroughs | Term Expires 1975 |
| Thomas J. Hancock | Term Expires 1976 |
| Richard Wilson | Term Expires 1977 |

Library Trustees

| | |
|-------------------|-------------------|
| Annette LaFrank | Term Expires 1975 |
| Willard C. Kelley | Term Expires 1975 |
| James Brooks | Term Expires 1976 |
| Benjamin Roman | Term Expires 1976 |
| Virginia Strout | Term Expires 1977 |
| Marie Radcliffe | Term Expires 1977 |

Arch Pond Committee

| | |
|-------------------|-------------------|
| Marie Radcliffe | Term Expires 1975 |
| Clifford E. Clark | Term Expires 1976 |
| Howard Goss | Term Expires 1977 |

Supervisors of Check List

Hugh D. Clark

Frank Dustin

Mary Kemp

Ballot Clerks

Ora Clark

Lorraine Bellows

Planning Board

Paul Marx

Term Expires 1975

Gloria Seddon

Term Expires 1976

Bernice Jenson

Term Expires 1977

Timothy Noonan

Term Expires 1978

Fred Stearns

Ex-officio, Selectmen expiring 1975

Vilas Pool Committee

Stanley Kmiec Jr.

Erwin Ward

R. Bruce Smith

Universalist Church Committee

Marie Radcliffe

Term Expires 1975

Benjamin Roman

Term Expires 1976

Howard Goss

Term Expires 1977

School Board Members - Alstead Representatives

Fall Mt. Consolidated School District

Benjamin Roman

Term Expires 1975

Richard Minard

Term Expires 1977

TOWN WARRANT 1975

STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of Alstead in the County of Cheshire in said state, qualified to vote in Town Affairs:

You are hereby notified to meet at The Municipal Building in said Alstead on Tuesday, the 4th day of March, next at ten of the clock in the forenoon. Polls will be open until 7:30 P.M. The Business Meeting to be holden at 7:30 P.M. to act on the following:

1. To choose all necessary Town Officers for the ensuing year.
2. To see if the Town will raise and appropriate the sum of \$9,600.00 for Town Officers salaries and expenses and elections and registration.
3. To see if the Town will raise and appropriate the sum of \$5,000.00 for Old Age Assistance and Town Poor.
4. To see if the Town will raise and appropriate the sum of \$42,000.00 for highways and bridges and oiling of Town roads and general maintenance.
5. To see if the Town will raise and appropriate the sum of \$921.00 Town Road Construction (T R A), the State to contribute \$6,139.99.
6. To see if the Town will authorize the Selectmen to sell real estate acquired by tax sales.
7. To see if the Town will authorize the Selectmen to borrow money in anticipation of taxes, if necessary.
8. To see what sum of money the Town will vote to raise and appropriate for support of the Library.
9. To see if the Town will raise and appropriate the sum of \$500.00 for the Town Planning Board.
10. To see if the Town will raise and appropriate the sum of \$901.00 as the Town's share for studies and operation of the Southwestern New Hampshire Regional Planning Commission.
11. To see if the Town will raise and appropriate the sum of \$3,000.00 for operation of the Police Department.
12. To see if the Town will raise and appropriate the sum of \$200.00 for the expenses of the Dog Officer.

13. To see if the Town will raise and appropriate the sum of \$1,500.00 for maintenance and upkeep of the Municipal Building.
14. To see if the Town will raise and appropriate the sum of \$1,200.00 for maintenance of the Town Dump.
15. To see if the Town will raise and appropriate the sum of \$500.00 for Parks and Playgrounds including the Skating Rink.
16. To see if the Town will raise and appropriate the following sums for items and purposes as listed:

| | |
|--|------------|
| a. Bonds for Town Officers, liability and property insurance | \$5,500.00 |
| b. For interest on temporary and long term notes. | \$1,500.00 |
| c. For Social Security expenses. | 2,000.00 |
| d. For street lights including flashing lights | 2,700.00 |
| e. For damage and legal expenses. | 300.00 |
| f. Civil defense | 150.00 |
| g. For care of cemeteries. | 500.00 |
17. To see if the Town will authorize a discount of two (2)% on real estate taxes paid on or before September 30 next, on current year assessments. Further to authorize the Selectmen to extend this date up to thirty days as may be necessary to allow at least ten days before payment is due after mailing of tax bills.
18. To see if the Town will raise and appropriate the sum of \$600.00 for payment on the long term note on the Municipal Building.
19. To see if the Town will raise and appropriate the sum of \$2,000.00 for payment on the long term note on the Universalist Church.
20. To see if the Town will rescind borrowing authority granted under Article 46 at the Town Meeting of March 7, 1972. This authorized borrowing up to \$7,000.00 for the Vilas Pool gates.
21. To see if the Town will vote to authorize the Selectmen to issue permits for playing Bingo as prescribed by law.
22. To see if the Town will raise and appropriate the sum of \$100.00 for Memorial Day observance.
23. To see if the Town will raise and appropriate the sum of \$400.00 for 4th of July observance.

24. To see if the Town will authorize the Selectmen to apply for, and accept any Federal Disaster Aid that may become available and expend these sums upon receipt of same.
25. To see if the Town will raise and appropriate the sum of \$500.00 for Forest Fire Protection.
26. To see if the Town will raise and appropriate the sum of \$6,000.00 for fire protection, equipment, and maintenance of the Alstead Fire Department.
27. To see if the Town will authorize the withdrawal of the interest on the \$3,500.00 Fire Truck Capital Reserve Fund and apply same toward the new fire truck.
28. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for payment on the new fire truck authorized in 1974 and reduce the borrowing authority for same item to \$16,500.00.
29. To see if the Town will raise and appropriate the sum of \$414.00 for support of the Cheshire Hospital for the year 1975.
30. To see if the Town will raise and appropriate the sum of \$282.00 for the Monadnock Regional Association.
31. To see if the Town will raise and appropriate the sum of \$100.00 as a contribution to the Monadnock Region Humane Society.
32. To see if the Town will raise and appropriate the sum of \$2,650.00 for support of the Fall Mountain Visiting Nurse Association.
33. To see what sum of money the Town will raise and appropriate to comply with the State Law regarding solid waste disposal, that becomes effective July 1, 1975, and to see if the Town will authorize the Selectmen to contract with other communities and individuals in order to carry out whatever course is chosen.
34. To see if the Town will raise and appropriate the sum of \$2,000.00 for maintenance and renovation of the Universalist Church.
35. To see if the Town will adopt the proposed Ordinance Relating to Building Within the Special Flood Hazard Area. (Copy in Town Report)
36. To see if the Town agrees to participate in the National Flood Insurance Program by directing the Board of Selectmen to complete the eligibility application and submit the required information to the Federal Insurance Administration. Such information includes the following resolutions; (Summarized here and printed in full in the Town Report)

Resolution A - The Community recognizes that there are flood areas in the community; that federally subsidized flood insurance is available; that the Town meeting has the authority to enact appropriate land use control measures.

The Town Meeting resolves that assurances be given to the Federal Insurance Administration that the Community will enact and enforce necessary land use control measures; that municipal officials and boards will be authorized to deal with the appropriate governmental agencies and private firms; and that elevations of buildings will be recorded when required.

Resolution B-I The community recognizes that regulations governing building construction in the flood hazard areas have been enacted and are enforced.

The Town Meeting recommends that the Planning Board require all proposals for their approval that are in the flood hazard areas be designed to minimize or eliminate flood damage and that the Planning Board require new or replacement water supply/sewage disposal systems be designed to eliminate or minimize flood damage.

37. To see if the Town will vote to authorize the withdrawal from the Revenue Sharing Funds established under the provisions of the State and Local Assistance Act of 1972 for use as set-offs against budget appropriations in the amount indicated; and, further to authorize the Selectmen to make pro-rate reductions in the amount if estimated entitlements are reduced or take any other action hereon:

| Appropriations | Estimated Amount |
|-----------------------------|------------------|
| Article 4, Road Maintenance | \$5,000.00 |

38. To transact any other business that may legally come before this meeting.

Selectmen of Alstead
Harry A. Neal
Stanley Kmiec
Fred C. Stearns Jr.

INVENTORY OF PROPERTY VALUES

| | 1973 | 1974 |
|------------------------------------|----------------|----------------|
| Land | \$1,835,085.00 | \$2,152,714.00 |
| Buildings | 5,591,425.00 | 6,367,917.00 |
| Factory Buildings | 91,250.00 | 102,675.00 |
| Public Utilities | 233,788.00 | 261,676.00 |
| Boats and Launches | 7,525.00 | 11,450.00 |
| Mobile Homes | 239,800.00 | 321,840.00 |
| | <hr/> | <hr/> |
| | \$7,998,875.00 | \$9,218,272.00 |
| Less Elderly and Blind Exemptions: | | |
| | <hr/> | <hr/> |
| | 51,800.00 | 69,052.00 |
| | <hr/> | <hr/> |
| | \$7,947,075.00 | \$9,149,220.00 |

ALSTEAD TAX RATE 1974

| | | |
|-------------------------------|--------------|----------------|
| Net Assessed Valuation | | \$9,149,220.00 |
| Taxes committed to Collector: | | |
| Town property taxes assessed | \$352,244.97 | |
| Total Gross Property Taxes | \$352,244.97 | |
| Less: War Serv. Tax Credits | 5,565.00 | |
| | <hr/> | |
| Net Prop. Tax Commitment | \$346,679.97 | |
| Tax rate | | 3.85 |
| Net School Appropriations | \$336,529.15 | |
| County Tax Assessment | 13,848.17 | |

SCHEDULE OF TOWN PROPERTY

| | |
|---|--------------|
| Town Hall, Land & Bldgs., Fire Station Combined | \$60,000.00 |
| Furniture & equip. and two fire trucks | 20,000.00 |
| Libraries, Land & Bldgs. & Equipment | 120,000.00 |
| Police Department | |
| Equipment and radios | 6,500.00 |
| Fire Department, Land & Bldgs. East Alstead | 7,500.00 |
| Highway Department, Land & Bldgs. | 1,500.00 |
| Equipment | 35,000.00 |
| Parks Commons & Equipment | 25,000.00 |
| Former Universalist Church Land & Bldgs. | 25,000.00 |
| | <hr/> |
| | \$300,500.00 |

BUDGET OF THE TOWN OF ALSTEAD, NEW HAMPSHIRE
Estimated of Revenue for the Ensuing Year
January 1, 1975 to December 31, 1975
Compared with Estimated and Actual Revenue, Appropriations
and Expenditures of the Previous Fiscal Year.

| SOURCES OF REVENUE | Estimated Revenue Previous Fiscal Year | Actual Revenue Previous Fiscal Year | Estimated Revenue Ensuing Fiscal Year |
|--|---|--|--|
| <hr/> | | | |
| From State: | | | |
| Interest & Dividends Tax | 9,115.00 | 9,115.00 | 9,000.00 |
| Savings Bank Tax | 1,523.00 | 1,523.00 | 1,525.00 |
| Meals & Rooms Tax | 6,500.00 | 7,609.00 | 7,500.00 |
| Highway Subsidy | 13,492.00 | 13,493.00 | 13,466.00 |
| Reim A/C Bus. Pro. Tax (Town Portion) | 6,102.00 | 6,103.00 | 6,000.00 |
| Class V Hgwy. Funds | 5,170.00 | 5,171.00 | 5,140.00 |
| Road Toll Refund | 345.00 | | 300.00 |
| From Local Sources: | | | |
| Dog Licenses | 750.00 | 782.00 | 750.00 |
| Bus. Licenses, Permits & Filing Fees | 200.00 | 49.00 | 25.00 |
| Interest on Taxes & Deposits | | 548.00 | |
| Income from Trust Funds | 33,000.00 | 35,335.00 | 35,000.00 |
| Resident Taxes Retained | 7,030.00 | 7,501.00 | 7,200.00 |
| Normal Yield Taxes Assessed | 1,822.00 | 1,822.00 | 1,500.00 |
| Rent of Town Property | 800.00 | 800.00 | 800.00 |
| Income from Departments | 86.00 | 86.00 | |
| Surplus | 5,000.00 | 5,000.00 | |
| From Federal Sources: | | | |
| Revenue Sharing | 14,000.00 | 14,000.00 | 5,000.00 |
| TOTAL REVENUES FROM ALL SOURCES | 119,435.00 | 124,055.00 | 108,206.00 |
| AMOUNT TO BE RAISED BY PROPERTY TAXES | 329,401.00 | 340,798.00 | 385,493.00 |
| TOTAL REVENUES | 448,836.00 | 464,853.00 | 493,699.00 |

APPROPRIATIONS

GENERAL GOVERNMENT:

| | | | |
|---|----------|----------|----------|
| Town Officers' Salaries) | | | |
| Town Officers' Expenses) | 8,900.00 | 9,673.00 | 9,600.00 |
| Election & Reg. Expenses) | | | |
| Town Hall & Other Twon Bldgs. | 1,500.00 | 1,042.00 | 1,500.00 |
| Contingency Fund, Universalist Church Develop. | | | 2,000.00 |

Protection of Persons & Property:

| | | | |
|----------------------|----------|----------|----------|
| Police Dept. | 3,000.00 | 3,174.00 | 3,200.00 |
| Fire Dept. | 5,500.00 | 6,384.00 | 6,500.00 |
| Care of Trees | 100.00 | 100.00 | 100.00 |
| Insurance | 4,800.00 | 4,787.00 | 5,500.00 |
| Planning & Zoning | 1,501.00 | 1,093.00 | 1,401.00 |
| Damages & Legal Exp. | 300.00 | 112.00 | 300.00 |
| Civil Defense | 150.00 | 124.00 | 150.00 |

Health Dept. (Incl. Hospitals & Ambulance)

| | | | |
|--------------------------|----------|----------|----------|
| | 2,332.00 | 1,918.00 | 3,064.00 |
| Town Dump & Garbage Rem. | 850.00 | 1,675.00 | 1,200.00 |

Highways & Bridges:

| | | | |
|-------------------------|-----------|-----------|-----------|
| St. Lighting | 2,700.00 | 2,629.00 | 2,700.00 |
| Gen. Exp. of Hgwy Dept. | 40,000.00 | 48,385.00 | 42,000.00 |
| Town Road Aid | 924.00 | 925.00 | 921.00 |

Public Welfare:

| | | | |
|---------------------|----------|----------|----------|
| Town Poor) | | | |
| Old Age Assistance) | 5,000.00 | 4,323.00 | 5,000.00 |

Patriotic Purposes:

| | | | |
|-------------------|--------|--------|--------|
| Memorial Day etc. | 500.00 | 705.00 | 500.00 |
|-------------------|--------|--------|--------|

Recreation

| | | | |
|--|--------|--------|--------|
| | 500.00 | 233.00 | 500.00 |
|--|--------|--------|--------|

Public Service Enterprises:

| | | | |
|----------------------------------|--------|--|--------|
| Cemeteries | 500.00 | | 500.00 |
| Advertising & Regional Assoc. | | | 282.00 |

Debt Service:

| | | | |
|------------------------------------|----------|----------|----------|
| Prin. & Long Term Notes & Bonds | 9,200.00 | 9,200.00 | 2,600.00 |
| Int. - Long Term Notes & Bonds | 385.00 | 385.00 | 390.00 |
| Int. on Temp. Loans | 1,115.00 | 1,109.00 | 1,110.00 |

Capital Outlay

| | | | |
|--------------------------|------------|------------|------------|
| New Fire Truck | 5,000.00 | 5,000.00 | 5,000.00 |
| Bell Hill Bridge | 5,122.00 | | |
| Town Grader Improvements | 9,000.00 | 9,000.00 | |
| County Tax | 15,000.00 | 13,848.00 | 15,000.00 |
| School Tax | 323,157.00 | 336,529.00 | 380,681.00 |

| | | | |
|---------------|------------|------------|------------|
| TOTAL APPROP. | 448,836.00 | 464,853.00 | 493,699.00 |
|---------------|------------|------------|------------|

SELECTMEN'S REPORT

This report covers certain projects that have been completed, some still underway and problems that must be considered now.

First, a couple of projects that have been around two or three years: the gates for the Vilas Pool dam have been installed, at a total cost of \$9,270.00, the town paying one half or \$4,635.00. The Bell Hill bridge has been completed and certainly must be appreciated by all that use this road.

The final half of the Flood Disaster Aid for July 1973 flood in the amount of \$1,240.00 has not been received as yet. \$8,605.00 or 50% of the approved funds for the December 1973 flood have been received. It is hoped these funds will become available this year.

Federal Revenue Sharing Funds have been reduced from \$13,000.00 last year to \$4,985.00 this year. The amount is determined by a formula that involves the number of residents, per capita income and the amount of taxes raised to operate the town. School costs are not included.

The new fire truck has been ordered at a total contracted cost of \$29,600.00.

A new federal law entitled, "The Flood Disaster Protection Act of 1973:: has made community participation in the Flood Insurance Program a mandatory requirement for all communities having been notified by the Federal Insurance Administration that they are subject to flooding. Alstead has been so notified and provided with a Flood Hazard Boundary Map which is included in this Town Report. The affected area is from the foot of Hatch Hill along Warren brook and Cold River to the Langdon line on River Street.

In order that persons in the flood prone area may be eligible for flood hazard insurance, it is essential that the town comply with certain requirements. Several articles in the Town Warrant pertain to this matter: A proposed ordinance that will require building permits only in the flood prone area, other realted articles and resolutions authorizing the Selectmen to make application to participate in the National Flood Insurance Program. The point of this program is to make flood insurance available to people in the flood prone area at a reasonable cost. In order to exert pressure in this direction, the federal law further makes it unlawful for a bank to make a mortgage loan or other loan on property in such an area if the community has not joined this program. This will make it nearly impossible to sell a house in a designated flood area if Alstead does not join the program. In addition the town would not be eilgible for any future flood disaster aid. For the immediate future only the people in the flood prone area are affected, however, in the long run all tax payers will be affected.

The state law requires that Alstead stop open burning in the dump as of July 1, 1975 and institute some other method of solid waste disposal. At the request of the Selectmen, Mr. Daniel Curll of East Alstead has devoted much time and energy in investigating various solutions to this problem. One possibility is to use the present dump site as a collection point and then haul it to some other disposal area. A proposal will be presented at Town Meeting. It appears that any solution is going to increase the per capita cost of solid waste disposal from about \$1.00 to over \$10.00. This would appear to be a needless expense at this time but there is not much choice.

The Selectmen together with the Planning Board are investigating the Tax Map problem. This is required by 1980.

Selectmen of Alstead

Harry A. Neal
Stanley Kmiec
Fred C. Stearns Jr.

**DIVISION OF MUNICIPAL ACCOUNT
STATE TAX COMMISSION
Concord, New Hampshire**

SUMMARY OF FINDINGS AND RECOMMENDATIONS

Submitted herewith is the report of the annual examination and audit of the accounts of the Town of Alstead for the fiscal year ended December 31, 1974, which was made by this Division in accordance with the vote of the Town. Exhibits as hereafter listed are included as part of the report.

One of the audit reports must be given the Town Clerk as part of the permanent records.

SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the Board of Selectmen, Treasurer, Tax Collector, Town Clerk, Road Agent, Trustees of Trust Funds and Vilas Pool Fund.

FINANCIAL STATEMENTS

General Fund:

Comparative Balance Sheets - December 31, 1973 and December 31, 1974:
(Exhibit A-1)

Comparative Balance Sheets - General Fund - as of December 31, 1973 and December 31, 1974, are presented in Exhibit A-1. As indicated therein, the Current Surplus of the Town increased by \$4,550, from \$12,212 to \$16,762, during the year ended December 31, 1974.

Analysis of Change in Financial Condition: (Exhibit A-2.

An analysis of change in current financial condition of the Town during the year is made in Exhibit A-2. The factors which caused the change were as follows:

| | |
|-------------------------------------|--------------------------|
| Increase in Current Surplus: | |
| Net Budget Surplus (Exhibit A-4) | \$9,550.00 |
| Decrease in Current Surplus: | |
| Surplus Used to Reduce Tax Rate | <u>5,000.00</u> |
| Net Increase in Current Surplus | <u><u>\$4,550.00</u></u> |

Comparative Statements of Appropriations and Expenditures - Estimated and Actual Revenues: (Exhibits A-3 and A-4)

Comparative statements of general fund appropriations and expenditures, estimated and actual revenues for the fiscal year ended December 31, 1974, are presented in Exhibits A-3 and A-4. As indicated by the Budget Summary (Exhibit A-4), a revenue surplus of \$9,781, less a net overdraft of appropriations of \$231, resulted in a net budget surplus of \$9,550.

Long Term Indebtedness:

Comparative Balance Sheets: (Exhibit A-5)

Comparative Balance Sheets, which disclose the long term indebtedness of the Town as of December 31, 1973 and December 31, 1974, are presented in Exhibit A-5. As indicated therein, the long term debt decreased by \$4,500 during 1974. Outstanding long term notes as of December 31, 1974, totaled \$4,600.

Statement of Long Term Indebtedness: (Exhibit A-6)

A statement of long term indebtedness showing annual payments of principal and interest is disclosed in Exhibit A-6.

TREASURER

Classified Statement of Receipts and Expenditures: (Exhibit B-1)

A summary statement of receipts and expenditures for the fiscal year ended December 31, 1974, made up in accordance with the uniform classification of accounts, is included in Exhibit B-1.

Revenue Sharing Funds: (Exhibit G)

A statement of Revenue Sharing Fund receipts, expenditures, encumbrances and fund balance is contained in Exhibit G. As stated therein, there is an unappropriated fund balance of \$2,873 as of December 31, 1974.

AUDIT PROCEDURE

The accounts and records of all town officials charged with the custody, receipt and disbursement of public funds were examined and audited in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as were considered necessary in the circumstances.

Verification of uncollected and unredeemed taxes was made by mailing notices to delinquent taxpayers as indicated by the Tax Collector's records. Consequently, the amounts of uncollected and unredeemed taxes as indicated in this report are subject to any changes which may be necessitated by the return of verification notices.

Conclusion:

The provisions of Chapter 71-a, Section 21, require that the auditors' summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the Town. Publication of the Exhibits contained in this audit report is optional at the discretion of the Board of Selectmen. This letter, however, must be published in its entirety.

We extend our thanks to the officials of the Town of Alstead for their assistance during the course of the Audit.

Very truly yours,
Frederick E. Laplante
Director
Division of Municipal Accounting
Department of Revenue Administration

CERTIFICATE OF AUDIT

This is to certify that we have examined and audited the accounts and records of the Town of Alstead for the fiscal year ended December 31, 1974.

Our examination was made in accordance with generally accepted auditing standards and accordingly, included such tests of the accounting records and such other auditing procedures as were considered necessary in the circumstances.

In our opinion, the accompanying balance sheet and statements of sources of revenues and expenditures present fairly the financial position of the Town of Alstead at December 31, 1974 and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applicable to governmental entities, applied on a basis consistent with that of the preceding year.

Respectfully submitted,
Frederick E. Laplante
Director
Division of Municipal Accounting
Department of Revenue Administration

EXHIBIT A-1
TOWN OF ALSTEAD
General Fund
Comparative Balance Sheets
As of December 31, 1973 and December 31, 1974

| Assets | December 31, 1973 | December 31, 1974 |
|-------------------------------------|-------------------|-------------------|
| Cash: | | |
| General Fund | \$131,269 | \$176,771 |
| Special Fund | | |
| (Payroll Fund) | 567 | 94 |
| Spec. Hgwy Fund | 624 | |
| Town Clerk - | | |
| Change Fund | <u>25</u> | <u>25</u> |
| | \$132,485 | \$176,890 |
| Long Term Notes Authorized - | | |
| Unissued: | | |
| Vilas Pool Gates | | |
| (Art. 46-1972) | 7,000 | 2,300 |
| Fire Truck (Article 2 - | | |
| June 27, 1974) | <u></u> | <u>21,500</u> |
| | 7,000 | 23,800 |
| Capital Reserve Fund | | |
| Fire Truck | 3,552 | 3,743 |
| Accounts Due to Town: | | |
| From State: | | |
| Disaster Relief Act | | |
| Funds | 1,240 | 9,844 |
| Bounties | 29 | 44 |
| Reimbursements a/c | | |
| Vilas Pool Gates | | 4,635 |
| Other: | | |
| C.N. Vilas Trust Fund | 4,114 | |
| Due From Capital Reserve | | |
| Fund - a/c | | |
| Fire Truck | <u>5,383</u> | <u>3,500</u> |
| Unredeemed Taxes | | |
| (Exhibit C-2) | 7,530 | 8,063 |
| Uncollected Taxes | | |
| (Exhibit C-1) | <u>52,868</u> | <u>65,881</u> |
| TOTAL ASSETS | <u>\$208,818</u> | <u>\$296,400</u> |

| Liabilities & Current Surplus | December 31, 1973 | December 31, 1974 |
|--|--------------------------|--------------------------|
| Bills Outstanding | 1,724 | 508 |
| Loans from Vilas Pool fund | | 3,570 |
| Unexpended Balance of Non-Revenue Appropriations: | | |
| Vilas Pool Gates | \$2,300 | 2,300 |
| Fire Truck | | 25,000 |
| | 2,300 | 27,300 |
| Short Term Note Payable | 4,700 | |
| Unexpended Balances of Special Appropriations: | | |
| Arch Pond Comm. | 4,473 | 4,294 |
| Universalist Church Bldg. | | |
| Development fund | 4,978 | 2,057 |
| Bell Hill Bridge | 4,939 | 10,061 |
| Police Cruiser | 1,800 | |
| Vilas Pool Gates | | 1,000 |
| | 16,190 | 17,412 |
| Unappropriated Revenue Sharing Funds | 5,679 | 2,873 |
| Disaster Relief Act Fund Bills Payable | | 5,520 |
| Yield Tax Security | 195 | 595 |
| Due to State of New Hampshire: | | |
| 2% Bond & Debt Retirement Taxes: | | |
| Uncollected | 67 | 77 |
| Collected - Not remitted | 240 | 354 |
| | 307 | 431 |
| School District Tax Payable | 161,959 | 217,686 |
| Capital Reserve Fund | 3,552 | 3,743 |
| Total Liabilities | \$196,606 | \$279,638 |
| Current Surplus | 12,212 | 16,762 |
| TOTAL LIABILITIES & CURRENT SURPLUS | <u>\$208,818</u> | <u>\$296,400</u> |

EXHIBIT A-2
TOWN OF ALSTEAD
General Fund
Analysis of Change in Financial Condition
Fiscal Year Ended December 31, 1974

| | | |
|---------------------------------|---------------|-----------------------|
| Current Surplus - Dec. 31, 1974 | \$16,762 | |
| Current Surplus - Dec. 31, 1973 | <u>12,212</u> | |
| Increase in Current Surplus | | <u><u>\$4,550</u></u> |

Analysis of Change

Increase in Current Surplus:

| | |
|-------------------------------------|---------|
| Net Budget Surplus (Exhibit A-4) | \$9,550 |
|-------------------------------------|---------|

Decrease in Current Surplus:

| | |
|------------------------------------|--------------|
| Surplus Used to Reduce Tax Rate | <u>5,000</u> |
|------------------------------------|--------------|

| | | |
|------------------------------------|--|-----------------------|
| Net Increase in Current Surplus | | <u><u>\$4,550</u></u> |
|------------------------------------|--|-----------------------|

TOWN OF ALSTEAD

General Fund

Comparative Statement of Appropriations and Expenditures
Fiscal Year Ended December 31, 1974

| | Approps. Forwarded From 1973 | Approps. 1974 | Receipts and Reimb. | Total Amount Available | Expend. 1974 | Balances | | (Assets) & Approps. Forwarded To 1975 |
|---|------------------------------------|------------------|---------------------------|------------------------------|-----------------|------------|------------|--|
| | | | | | | Unexpended | Overdrafts | |
| General Government: | | | | | | | | |
| Town Officers' Salaries) | | 8,900 | | 8,900 | 9,673 | | 773 | |
| Town Officers' Expenses) | | | | | | | | |
| Election and Registration Exp.) | | | | | | | | |
| Town Hall and Building Maint. | | 1,500 | | 1,500 | 1,042 | 458 | | |
| Protection of Persons and Prop.: | | | | | | | | |
| Police Dept. | | 3,000 | | 3,000 | 3,174 | | 174 | |
| Fire Dept. Including Forest Fires | | 5,500 | 123 | 5,623 | 6,384 | | 761 | |
| Planning & Zoning | | 1,501 | | 1,501 | 1,093 | 408 | | |
| Insurance | | 4,800 | | 4,800 | 4,787 | 13 | | |
| Civil Defense | | 150 | | 150 | 124 | 26 | | |
| Humane Soc. | | 100 | | 100 | 100 | | | |
| Health and Sanitation: | | | | | | | | 414 |
| Health Dept. | | 2,332 | | 2,332 | 1,918 | | 375 | |
| Town Dump | | 850 | 450 | 1,300 | 1,675 | | | |
| Highways and Bridges: | | | | | | | | |
| Town Road Aid | | 924 | | 924 | 925 | | 1 | |
| Street Lighting | | 2,700 | | 2,700 | 2,629 | 71 | | |
| Gen. Exp. of Hghwy. Dept. (Including Disaster Relief Act Funds) | | 40,000 | 9,057 | 49,057 | 48,385 | 3,756 | | (8,604) |
| Public Welfare: | | | | | | | | 5,520 |
| Old Age Assist. and Town Poor | | 5,000 | 108 | 5,108 | 4,323 | 785 | | |
| Patriotic Purposes, | | 500 | 205 | 705 | 705 | | | |
| Recreation: | | | | | | | | |
| Parks and Playgrnds. | | 500 | | 500 | 233 | 267 | | |
| Public Service Enterprises: | | | | | | | | |
| Cemeteries | | 500 | | 1,015 | 1,070 | | 55 | |

| | | | | | | |
|---|------------------|------------------|-----------------|------------------|----------------|------------------|
| Unclassified: | | | | | | |
| Employees' Retirement & Social Security | 1,800 | 1,800 | 2,500 | | | 700 |
| Damages and Legal Expenses | 300 | 300 | 112 | | 188 | |
| Debt Service: | | | | | | |
| Interest on Debt: | | | | | | |
| On Long Term Notes | 385 | 385 | 385 | | | |
| On Tax Anticipation Notes | 1,115 | 1,115 | 1,109 | | 6 | |
| Principal of Debt: | | | | | | |
| Payment on Long Term Notes | 4,500 | 4,500 | 4,500 | | | |
| Payment on Short Term Notes | 4,700 | 4,700 | 4,700 | | | |
| Capital Outlay: | | | | | | |
| New Construction: | | | | | | |
| Arch Pond commission | 4,473 | 4,473 | 179 | | | 4,294 |
| Belt Hill Bridge | 4,939 | 10,061 | | | | 10,061 |
| Vilas Pool Gates | | 3,570 | 3,570 | | 65 | 4,570 |
| | | | | | | (4,635) |
| New Equipment: | | | | | | |
| Police Cruiser | 1,800 | 1,520 | 4,085 | | | 765 |
| Police Department | | 923 | 923 | | | |
| New Fire Truck | | | 5,000 | | | |
| Town Grader Improvements | | 5,000 | 9,000 | | | |
| Land and Building: | | | | | | |
| Development Fund for Universalist Church Building (Article 39 - 1972) | 4,978 | 4,978 | 2,921 | | | 2,057 |
| Totals a/c Town Approps. Payments to Other | 16,705 | 110,679 | 15,956 | 143,340 | 6,043 | 3,604 |
| | | | | | | (13,239) |
| | | | | | | 24,916 |
| Gov't Divisions: | | | | | | |
| School District Tax | 161,959 | 336,529 | 498,488 | 280,802 | | 217,686 |
| County Tax | | 13,848 | 13,848 | | | |
| Overlay (Discounts, Abatements and Refunds) | | | | | | |
| | | 3,473 | 3,473 | 6,143 | | 2,670 |
| Totals | \$178,664 | \$464,529 | \$15,956 | \$659,149 | \$6,043 | \$6,274 |
| | | | | | | (13,239) |
| | | | | | | \$244,602 |

EXHIBIT A-4
TOWN OF ALSTEAD
General Fund

Comparative Statement of Estimated and Actual Revenues
and Budget Summary

Fiscal Year Ended December 31, 1974

| SOURCE | Revenues | | Excess | Deficit |
|-----------------------------------|-----------|-----------|----------|---------|
| | Estimated | Actual | | |
| Taxes: | | | | |
| Current Year: | | | | |
| Property Taxes | \$341,680 | \$346,851 | \$ 5,171 | |
| Resident Taxes | 7,030 | 7,204 | 174 | |
| Yield Taxes | 1,822 | 1,822 | | |
| Prior Years: (Added Taxes) | | | | |
| Resident Taxes | | 297 | 297 | |
| Interest on Delinquent Taxes | 3,500 | 3,404 | | 96 |
| Surplus Used to Reduce Tax | | | | |
| Rate | 5,000 | 5,000 | | |
| From State of New Hampshire: | | | | |
| Interest and Dividends Tax | 9,115 | 9,115 | | |
| Savings Bank Tax | 1,523 | 1,523 | | |
| Highway Subsidy | 13,492 | 13,493 | 1 | |
| Class V Highway Funds | 5,170 | 5,171 | 1 | |
| Meals and Rooms Tax | 6,500 | 7,609 | 1,109 | |
| Business Profits Tax | 6,102 | 6,103 | 1 | |
| Road Toll Refunds | 345 | | | 345 |
| From Federal Government: | | | | |
| Revenue Sharing Funds | 14,000 | 14,000 | | |
| From Local Sources, Except Taxes: | | | | |
| Income from Trust Funds | 33,000 | 35,335 | 2,335 | |
| Motor Vehicle Permit Fees | 14,500 | 15,118 | 618 | |
| Dog Licenses | 750 | 782 | 32 | |
| Business Licenses, Permits and | | | | |
| Filing Fees | 200 | 49 | | 151 |
| Rent of Town Property and | | | | |
| Equipment | 800 | 800 | | |
| Interest on Deposits | | 548 | 548 | |
| Planning Board Fees | | 57 | 57 | |
| Sale of Cemetery Lot | | 25 | 25 | |
| Other | | 4 | 4 | |
| | \$464,529 | \$474,310 | \$10,373 | \$572 |

Budget Summary

| | | | |
|------------------------------|----------------|------------|-----------------------|
| Actual Revenues | \$474,310 | | |
| Estimated Revenues | <u>464,529</u> | | |
| Revenue Surplus | | \$9,781 | |
| Overdrafts of Appropriations | 6,274 | | |
| Unexpend. Bal. of Approp. | <u>6,043</u> | | |
| Net Overdraft of Approp. | | <u>231</u> | |
| Net Budget Surplus | | | <u><u>\$9,550</u></u> |

EXHIBIT A-5 TOWN OF ALSTEAD Long Term Indebtedness Comparative Balance Sheets As of December 31, 1973 and December 31, 1974

| ASSETS | Dec. 31, 1973 | Dec. 31, 1974 |
|---|----------------|----------------|
| Amount to Be Provided For Retirement of Long Term Debt | <u>\$9,100</u> | <u>\$4,600</u> |

LIABILITIES

| | | | |
|---|----------------|----------------|-----------------------|
| Long Term Notes Outstanding: | | | |
| New Town Building Notes 1968 | \$3,100 | \$600 | |
| Land and Building acquisition Notes - 1972 | <u>6,000</u> | <u>4,000</u> | |
| | <u>\$9,100</u> | <u>\$4,600</u> | \$4,600 |
| Total Liabilities | | | <u><u>\$4,600</u></u> |

EXHIBIT A-6
TOWN OF ALSTEAD
Long Term Indebtedness
Statement of Debt Service Requirements
As of December 31, 1974

| | New Town Building Notes 2 3/4% | Building Acquisition Notes 5% | Total | |
|---|--|--|----------------------|-------------------|
| Am't of Orig. Issue | \$20,000 | \$10,000 | Principal | Interest |
| Date of Orig. Issue | May 13, 1968 | July 2, 1971 | \$2,000 | \$200 |
| Principal Payable Date | (*) 1973 | July 2 | \$2,000 | \$100 |
| Interest Payable Dates | November 13 and May 13 | July 2 | | |
| Payable at | Connecticut River National Bank - Charlestown, N.H. | Connecticut River National Bank - Charlestown, N.H. | | |
| Maturities - Fiscal Year Ending: | | | | |
| December 31, 1975 | Principal \$600 | Principal \$2,000 | Principal \$2,600 | Interest \$217 |
| December 31, 1976 | Interest \$17 | Interest \$100 | Interest \$100 | |
| | | \$4,000 | \$4,600 | \$317 |

*This note was issued without a specific principal payable date, annual interest due is based on a December payment of principal as determined by the Connecticut River National Bank.

EXHIBIT B-1
TOWN OF ALSTEAD
General Fund
Classified Statement of Receipts and Expenditures
Fiscal Year Ended December 31, 1974

RECEIPTS

Current Revenue:

From Local Taxes:

Current Year:

| | | |
|----------------|--------------|-----------|
| Property Taxes | \$278,703 | |
| Resident Taxes | 4,750 | |
| Yield Taxes | <u>1,889</u> | |
| | | \$285,342 |

Prior Years:

| | | |
|----------------|------------|--|
| Property Taxes | \$50,447 | |
| Resident Taxes | 1,819 | |
| Yield Taxes | <u>236</u> | |

| | | |
|------------------------------|--|--------------|
| | | 52,502 |
| Interest on Delinquent Taxes | | 3,404 |
| Resident Tax Penalties | | 211 |
| Tax Sales Redeemed | | <u>7,999</u> |

\$349,458

From State of New Hampshire:

| | | |
|------------------------------|-----------|--|
| Interest and Dividends Tax | 9,115 | |
| Savings Bank Tax | 1,523 | |
| Highway Subsidy | 13,493 | |
| Class V Highway Funds | 5,171 | |
| Meals and Rooms Tax | 7,609 | |
| Business Profits Tax | 6,103 | |
| Forest Fire Reimbursement | 48 | |
| Old Age Assist. Reimb. | 38 | |
| Bounties | 43 | |
| Bond and Debt Retirement Tax | | |
| Overpayment Refunded | <u>73</u> | |

\$43,216

From Local Sources, Except Taxes:

| | | |
|--|----------|--|
| Income from Trust funds | \$39,449 | |
| Motor Vehicle Permit Fees | 15,127 | |
| Dog Licenses | 782 | |
| Business Licenses, Permits and Filing Fees | 49 | |
| Rent of Town Property and Equipment | 1,024 | |

| | | | |
|--|----------|---------------|-------------------------|
| Interest on Deposits | | 548 | |
| Income from Departments: | | | |
| Planning Board | | 57 | |
| Other | | 4 | |
| Appropriation Credits: (Refunds) | | | |
| Fire Department | 75 | | |
| Town Dump | 450 | | |
| Highway Department | 228 | | |
| Patriotic Purposes | 205 | | |
| Town Poor | 70 | | |
| | | <u>1,028</u> | |
| | | | <u>\$58,068</u> |
| Total Current Revenue Receipts: | | | \$450,742 |
| Receipts Other Than Current Revenue: | | | |
| Proceeds of Tax Anticipation Notes | | 30,000 | |
| Sale of Cemetery Lot | | 25 | |
| Yield Tax Security Deposits | | 695 | |
| Federal Grants: | | | |
| Revenue Sharing | \$10,905 | | |
| Int. on Invested Rev. Shar. Funds | 289 | | |
| Governor's Commission on Crime and Delinquency | 923 | | |
| Highway Safety Agency | 1,520 | | |
| Disaster Relief Act | 8,605 | | |
| | | <u>22,242</u> | |
| Loan from Vilas Pool Fund | | <u>3,570</u> | |
| Total Receipts Other Than Current Revenue | | | <u>56,532</u> |
| Total Receipts From All Sources | | | \$507,274 |
| Balance - Jan. 1, 1974 | | | <u>131,269</u> |
| GRAND TOTAL | | | <u><u>\$638,543</u></u> |

EXPENDITURES

General Government:

| | | |
|--------------------------------|--------------|----------|
| Town Officers' Salaries | \$4,818 | |
| Town Officers' Expenses | 3,561 | |
| Election and Registration Exp. | 1,294 | |
| Town Hall & Bldg. Maint. | <u>1,042</u> | |
| | | \$10,715 |

ACWORTH

LANGDON

Acworth

Charles town

SULLIVAN CO.
CHESHIRE CO.

Cobb Hill

Colony Mine

Allen Mine

Cordin

Hartwell Hill

1720

Cook Hill

1250

Alstead

Bellows Falls

1200

1200

1200

1200

1200

1200

1200

1200

1200

1200

1200

1200

Alstead Center

1200

1200

1200

Mill Hollow

1200

1200

1200

1200

East Alstead

1200

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Marlow

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Newell Pond

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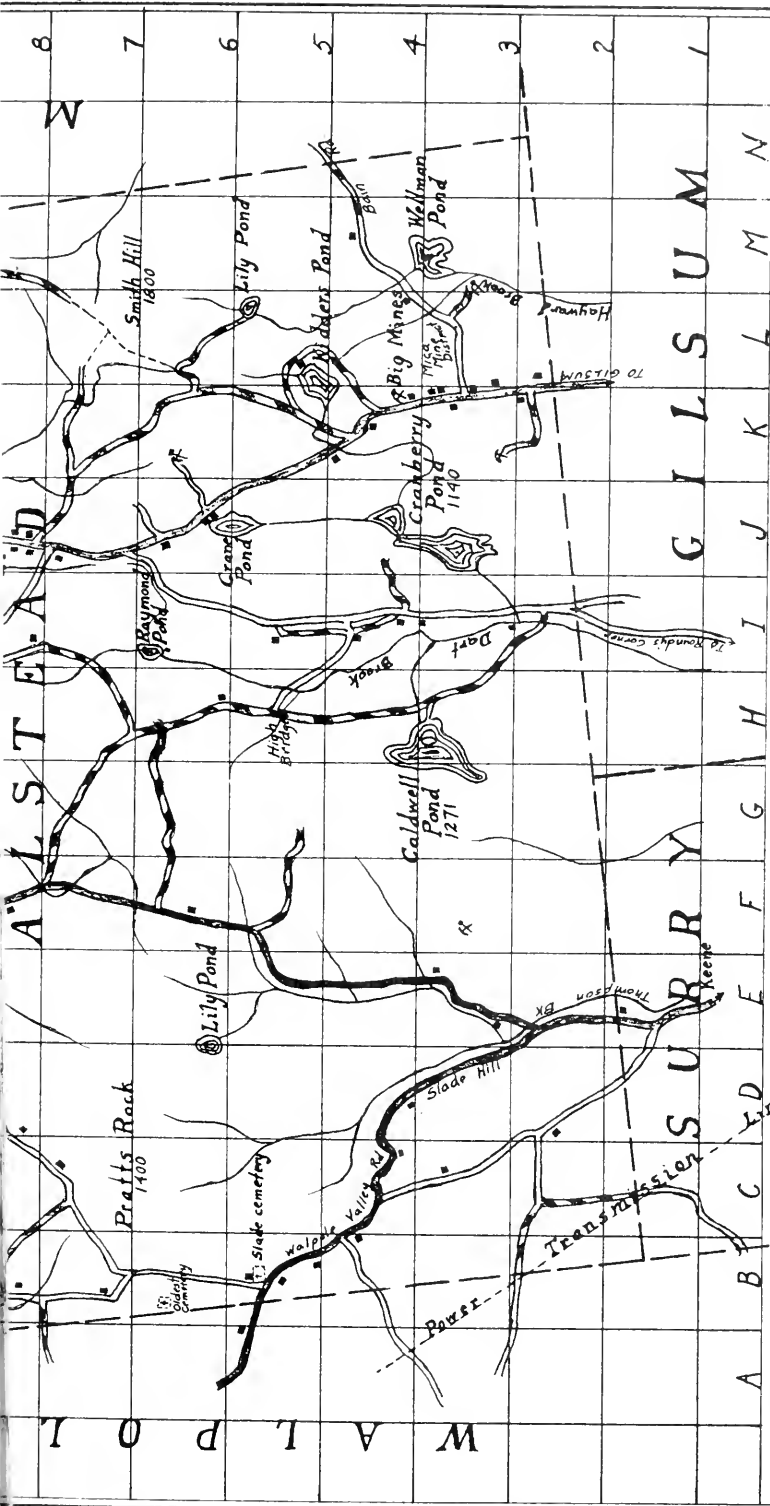
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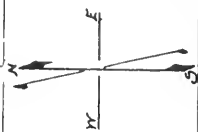
19



KEY
 Cross sections used
 to Locate Properties.
 Example - Vilas Pool
 located in section
 C-14

MAP OF THE TOWN OF ALSTEAD CHESHIRE COUNTY, N.H.

Drawn by F.C. Dustin using USGS Maps 1957



| | | |
|---|---------------|------------|
| Protection of Personal Property: | | |
| Police Department | 3,174 | |
| Fire Dept., Including Forest Fires | 6,384 | |
| Planning and Zoning | 1,093 | |
| Insurance | 4,787 | |
| Civil Defense | 124 | |
| Humane Society | 100 | |
| Bounties | <u>58</u> | |
| | | 15,720 |
| Health and Sanitation: | | |
| Health Department | 1,918 | |
| Town Dump | <u>1,675</u> | |
| | | 3,593 |
| Highways and Bridges | | |
| Town Road Aid | 925 | |
| Street Lighting | 2,629 | |
| General Expenses of Highway Department | <u>48,385</u> | |
| | | 51,939 |
| Public Welfare: | | |
| Old Age Assistance | 991 | |
| Town Poor | <u>3,332</u> | |
| | | 4,323 |
| Patriotic Purposes | | 705 |
| Recreation: | | |
| Parks and Playgrounds | | 233 |
| Public Service Enterprises: | | |
| Cemeteries | | 1,070 |
| Unclassified: | | |
| Employees' Retirement and Social Security | \$2,500 | |
| Damages and Legal Expenses | 112 | |
| Taxes Bought by Town | 8,532 | |
| Yield Tax Security Dep. | 295 | |
| Abatements and Refunds: | | |
| Property Tax Overpayment | | |
| Refunded | 36 | |
| Property Tax Abatements | 655 | |
| Motor Vehicle Permit Fees | <u>9</u> | |
| | | <u>700</u> |
| | | \$12,139 |

| | | |
|--|----------------|-------------------------|
| Debt Service: | | |
| Interest on Debt: | | |
| Long Term Notes | 385 | |
| Tax Anticipation Notes | 1,109 | |
| Principal of Debt: | | |
| Tax Anticipation Notes Pd. | 30,000 | |
| Long Term Notes Pd. | 4,500 | |
| Short Term Note Pd. | <u>4,700</u> | |
| | | 40,694 |
| Capital Outlay: | | |
| New Construction: | | |
| Arch Pond Commission | 179 | |
| Vilas Pool Gates | 3,570 | |
| New Equipment: | | |
| Police Dept. | 923 | |
| Police Cruiser | 4,085 | |
| New Fire Truck | 5,000 | |
| Town Grader Improvements | 9,000 | |
| Land and Buildings: | | |
| Universalist Church Bldg. | <u>2,921</u> | |
| | | 25,678 |
| Payments to Other Governmental Divisions: | | |
| State of New Hampshire: | | |
| 2% Bond & Debt Retirement Taxes | 313 | |
| Payments to Other Governmental Divisions: | | |
| County Taxes | \$13,848 | |
| School District Taxes: | | |
| 1973-74 Assessment | \$161,959 | |
| 1974-75 Assessment | <u>118,843</u> | |
| | <u>280,802</u> | |
| | | <u>\$294,963</u> |
| Total Expenditures For All | | |
| Purposes | | \$461,772 |
| Balance - Dec. 31, 1974 | | <u>176,771</u> |
| GRAND TOTAL | | <u><u>\$638,543</u></u> |

EXHIBIT B-2
TOWN OF ALSTEAD
Special Payroll Fund
Statement of Account
Fiscal Year Ended December 31, 1974

| | | | | |
|-------------------------------------|----------|----|---------------|--------------|
| Fund Balance - January 1, 1974 | | \$ | 567 | |
| Receipts During Year: | | | | |
| From General Fund, Special Highway | | | | |
| Account, Library, Trustees of Trust | | | | |
| Funds and Vilas Pool Fund | | | <u>11,944</u> | |
| | | | \$12,511 | |
| Expenditures During Year: | | | | |
| Town Officers' Salaries (Net) | 4,402 | | | |
| School Crossing Guard | 988 | | | |
| Police Salaries | 666 | | | |
| Social Security and Withholding | | | | |
| Taxes | 6,269 | | | |
| Town Officers' Exp. | 85 | | | |
| Other | <u>7</u> | | | |
| | | | <u>12,417</u> | |
| Fund Bal. - Dec. 31, 1974 | | | | <u>\$ 94</u> |

EXHIBIT B-3
TOWN OF ALSTEAD
Special Highway Fund
Statement of Account
Fiscal Year Ended December 31, 1974

| | | | | |
|----------------------------------|---------------|----|---------------|-------|
| Fund Balance - Jan. 1, 1974 | | \$ | 624 | |
| Receipts During Year: | | | | |
| Transfers from General Fund | \$48,385 | | | |
| Old Check Cancelled | <u>28</u> | | | |
| | | | <u>48,413</u> | |
| | | | \$49,037 | |
| Expenditures During Year: | | | | |
| Payrolls | 17,140 | | | |
| Truck Hire, Materials, etc. | <u>31,897</u> | | | |
| | | | <u>49,037</u> | |
| Fund Bal., Dec. 31, 1974 | | | | \$-0- |

EXHIBIT C-1
TOWN OF ALSTEAD
Summary of Warrants
Fiscal Year Ended December 31, 1974

| DR. | Levies of: | | |
|---|------------------|-----------------|--------------|
| | 1974 | 1973 | 1972 |
| Uncollected Taxes - January 1, 1974: | \$ | \$ | \$ |
| Property Taxes | | 50,475 | |
| Resident Taxes | | 1,969 | 20 |
| Yield Taxes | | 295 | 109 |
| Taxes Committed to Collector: | | | |
| Property Taxes | 346,774 | | |
| Resident Taxes | 7,080 | | |
| Yield Taxes | 2,186 | | |
| Added Taxes: | | | |
| Property Taxes | 77 | | |
| Resident Taxes | 100 | 110 | |
| Interest Collected | 12 | 2,360 | 10 |
| Penalties Collected on Delinquent | | | |
| Resident Taxes | 24 | 187 | |
| Overpayments Refunded: | | | |
| a/c Property Taxes | 18 | | |
| | <u>\$356,271</u> | <u>\$55,396</u> | <u>\$139</u> |
| | | | |
| CR. | Levies of: | | |
| | 1974 | 1973 | 1972 |
| Remittances to Treasurer: | | | |
| Property Taxes | \$278,703 | \$50,447 | |
| Resident Taxes | 4,750 | 1,819 | |
| Yield Taxes | 1,889 | 196 | 40 |
| Interest | 12 | 2,360 | 10 |
| Penalties | 24 | 187 | |
| Discounts Allowed | 3,983 | | |

Abatements Allowed:

| | | | |
|----------------|-------|-----|----|
| Property Taxes | 1,087 | 28 | |
| Resident Taxes | 110 | 260 | 20 |

Uncollected Taxes - December 31, 19974:

| | | | |
|----------------|------------------|-----------------|--------------|
| Property Taxes | 63,096 | | |
| Resident Taxes | 2,320 | | |
| Yield Taxes | 297 | 99 | 69 |
| | <u>\$356,271</u> | <u>\$55,396</u> | <u>\$139</u> |

EXHIBIT C-2
TOWN OF ALSTEAD
Summary of Tax Sale Accounts
Fiscal Year Ended December 31, 1974

Levies of:**-DR.-**

| | 1973 | 1972 | 1971 |
|--|----------------|----------------|----------------|
| Unredeemed Taxes - Jan. 1, 1974 | | \$5,050 | \$2,480 |
| Tax Sale of Aug. 17, 1974 | \$ 8,532 | | |
| Interest and Costs Collected After Sale | 64 | 389 | 569 |
| | <u>\$8,596</u> | <u>\$5,439</u> | <u>\$3,049</u> |

-CR.-**Remittances to Treasurer:**

| | | | |
|----------------------------------|----------------|----------------|----------------|
| Redemptions | \$1,968 | \$3,557 | \$2,474 |
| Interest and Costs | 64 | 389 | 569 |
| Unredeemed Taxes - Dec. 31, 1974 | 6,564 | 1,493 | 6 |
| | <u>\$8,596</u> | <u>\$5,439</u> | <u>\$3,049</u> |

EXHIBIT D
TOWN OF ALSTEAD
Statement of Town Clerk's Accounts
Fiscal Year Ended December 31, 1974

DR.

Motor Vehicle Permits Issued:

| | | |
|--------------|--------|----------|
| 1973 Permits | 230 | |
| 1974 Permits | 14,753 | |
| 1975 Permits | 144 | |
| | <hr/> | |
| | | \$15,127 |

Dog Licenses Issued:

| | | |
|--------------------|-------|--|
| 225 @ \$2 | 450 | |
| 42 @ \$5 | 210 | |
| 2 Kennels @ \$12 | 24 | |
| 3 Kennels @ \$20 | 60 | |
| 1 Kennel @ \$25 | 25 | |
| 68 Penalties @ \$1 | 68 | |
| | <hr/> | |
| | \$837 | |

Less: 273 Fees @ .20

| | |
|-------|-----|
| 55 | |
| <hr/> | |
| | 782 |

Filing Fees

| | |
|-------|--|
| 13 | |
| <hr/> | |

\$15,922

CR.

Remittances to Treasurer:

| | | |
|-----------------------|----------|--|
| Motor Vehicle Permits | \$15,127 | |
| Dog Licenses | 782 | |
| Filing Fees | 13 | |
| | <hr/> | |

\$15,922

EXHIBIT E
TOWN OF ALSTEAD
Vilas Pool Fund
Statement of Account
Fiscal Year Ended December 31, 1974

| | | | |
|----------------------------------|---------|--------------|-----------------------|
| Fund Balance, Jan. 1, 1974 | | \$4,453 | |
| Receipts During Year: | | | |
| Vilas Fund Income | \$4,622 | | |
| Pool Income and Donations | 867 | | |
| Reimbursements | 41 | | |
| | | <u>5,530</u> | |
| | | \$9,983 | |
| Expenditures During Year: | | | |
| Salaries | \$2,791 | | |
| Loan to Town of Alstead | 3,570 | | |
| Supplies, Repairs and | | | |
| Services | 1,604 | | |
| Utilities | 331 | | |
| Insurance | 93 | | |
| | | <u>8,389</u> | |
| Fund Balance - December 31, 1974 | | | <u><u>\$1,594</u></u> |

EXHIBIT F-1
TOWN OF ALSTEAD
Trust Funds

Summary of Principal, Income and Investments
Fiscal Year Ended December 31, 1974

| | Balance Jan. 1 1974 | New Funds Created | Balance Dec. 31, 1974 | Balance Jan. 1, 1974 | Earned During Year | Expended During Year | Balance Dec. 31, 1974 | Balance of Principal & Income December 31, 1974 |
|---|---------------------------|-------------------------|-----------------------------|----------------------------|--------------------------|----------------------------|-----------------------------|---|
| Warren Monument Fund | \$5,262 | | \$5,262 | 862 | 294 | 239 | 917 | \$6,179 |
| Kimball Library Fund | 2,465 | | 2,465 | | 169 | 169 | | 2,465 |
| Carpenter Library Fund | 500 | | 500 | | 34 | 34 | | 500 |
| C.F. Warren Library Fund | 5,650 | | 5,650 | | 194 | 194 | | 5,650 |
| Cemetery Trust Funds | 51,590 | 400 | 51,990 | 6,338 | 4,223 | 3,771 | 6,790 | 58,780 |
| Kingsbury School Fund | 606 | | 606 | 129 | 32 | | 161 | 767 |
| Wells and Smith Cemetery and School Funds | 510 | | 510 | 93 | 29 | 57 | 65 | 575 |
| Capital Reserve Fund | | | | | | | | |
| Fire Truck | 3,500 | | 3,500 | 52 | 191 | | 243 | 3,743 |
| The Maybelle H. Still Memorial Fund - Town History | 13,715 | | 13,715 | 668 | 980 | | 1,648 | 15,363 |
| | \$83,798 | \$400 | \$84,198 | \$8,142 | \$6,146 | \$4,464 | \$9,824 | \$94,022 |

INVESTMENTS

Bonds:

| | |
|---------------------|---------|
| 1 M - United States | |
| Treasury Bonds 3% | \$5,000 |

Savings Bank Deposits:

| | | |
|------------------------------|---------------|--------|
| Cheshire County Savings Bank | \$9,329 | |
| N.H. Savings Bank | 6,631 | |
| Sugar River Savings Bank | 2,757 | |
| Walpole Savings Bank | <u>52,464</u> | |
| | | 71,181 |

Stocks: (At Cost)

| | | |
|------------------------|--------------|--------|
| No. of Shares | | |
| 1,064 Citicorp | 6,640 | |
| 2092.723 Massachusetts | | |
| Investors Trust | <u>9,076</u> | |
| | | 15,716 |

Checking Account - Bellows Falls Trust

| | | |
|---------|--------------|--|
| Company | <u>2,125</u> | |
|---------|--------------|--|

| | | |
|-------|--|------------------------|
| TOTAL | | <u><u>\$94,022</u></u> |
|-------|--|------------------------|

EXHIBIT F-2

TOWN OF ALSTEAD

Trust Funds - Income Account

Statement of Account

Fiscal Year Ended December 31, 1974

| | | |
|--------------------------------|--|---------|
| Fund Balance - January 1, 1974 | | \$7,339 |
|--------------------------------|--|---------|

Receipts During Year:

| | | |
|----------------------|--------------|--------------|
| Interest on Deposits | \$3,299 | |
| Stock Dividends | <u>1,678</u> | |
| | | <u>4,977</u> |
| | | \$12,316 |

Expenditures During Year:

| | | |
|----------------------|------------|--------------|
| Cemteteries | 4,067 | |
| Shedd-Porter Library | <u>397</u> | |
| | | <u>4,464</u> |

| | | |
|------------------------------|--|-----------------------|
| Fund Balance - Dec. 31, 1974 | | <u><u>\$7,852</u></u> |
|------------------------------|--|-----------------------|

EXHIBIT G
TOWN OF ALSTEAD
Revenue Sharing Fund
Statement of Revenues, Expenditures, Encumbrances
and Fund Balance
Fiscal Year Ended December 31, 1974

| | | | |
|---------------------------------------|--------------|---------------|-----------------------|
| Fund Balance - January 1, 1974 | | \$5,679 | |
| Receipts During Year: | | | |
| Entitlement Payments | \$10,905 | | |
| Interest on Invested Funds | <u>289</u> | | |
| | | <u>11,194</u> | |
| Total Amount Available | | \$16,873 | |
| Expenditures During Year: | | | |
| Operating and Maintenance: | | | |
| Public Safety | 5,000 | | |
| Capital Expenditures: | | | |
| Public Safety | <u>9,000</u> | | |
| Total Expenditures | | <u>14,000</u> | |
| Fund Bal. - December 31, 1974 | | | <u><u>\$2,873</u></u> |

EXHIBIT H
TOWN OF ALSTEAD
Town Officers' Surety Bonds
1974

| Town Treasurer: | Number | Amount | Term Beginning |
|--|---------------|---------------|-----------------------|
| Howard L. Goss American Fidelity Company | 34-33-22 | \$20,000 | March 5, 1974 |
| Tax Collector: | | | |
| Gilman O. Ellis American Fidelity Company | 34-44-22 | \$55,000 | March 5, 1974 |
| Town Clerk: | | | |
| Roberta L. Young American Fidelity Company | 34-44-22 | \$6,000 | March 5, 1974 |
| Road Agent: | | | |
| Clifford E. Clark American Fidelity Company | 34-44-22 | \$1,000 | March 5, 1974 |

Constable:

| | | | |
|--|----------|---------|---------------|
| Erwin W. Ward American Fidelity Company | 34-44-22 | \$1,000 | March 5, 1974 |
|--|----------|---------|---------------|

Trustees of Trust Funds:

| | | | |
|--|----------|----------|---------------|
| James J. Brooks American Fidelity Company | 34-44-24 | \$14,000 | March 6, 1974 |
|--|----------|----------|---------------|

| | | | |
|---|----------|----------|---------------|
| Edith F. Provost American Fidelity Company | 34-44-23 | \$14,000 | March 6, 1974 |
|---|----------|----------|---------------|

| | | | |
|---|----------|----------|---------------|
| Marie A. Radcliffe American Fidelity Company | 34-44-25 | \$14,000 | March 6, 1974 |
|---|----------|----------|---------------|

REPORT OF THE ALSTEAD FIRE DEPT.

Fifteen men received approximately 170 man hours of schooling at the Meadowwood and Springfield, Vermont Fire Training grounds and at classes held at Keene State College, Cheshire Hospital and Keene Fire House.

Over 800 man hours spent serving the town at fire, mutual aid calls and emergency calls.

| | |
|-------------------------|----|
| Fires | 24 |
| Training drills | 14 |
| Meetings | 12 |
| Emergencies | 9 |
| Mutual aid calls | 9 |
| Parades | 3 |
| Fund raising activities | 5 |

EXPENDITURES

| | |
|----------------------|-------------------|
| Utilities | \$1,305.64 |
| Radio & Siren Repair | 790.05 |
| Gas & Oil | 383.70 |
| Truck maintenance | 326.84 |
| Building man | 176.96 |
| Snow Removal | 259.00 |
| Dues & Ins. | 119.00 |
| Fire School Tuition | 121.00 |
| Equipment | 324.34 |
| Misc. | 129.82 |
| Payroll | 1,687.40 |
| Storm exp. | 121.60 |
| Total | <u>\$5,745.35</u> |

4th of July:

| | |
|----------|-----------------|
| Took In | \$1,785.81 |
| Expenses | <u>1,230.25</u> |
| | \$ 555.56 |

Spent for:

Chain saw
First aid equipment
Hats & gloves
Exp. on truck*
Donation to funeral for late member \$521.73

* The town received a 10 wheel drive Army truck through Civil Defense which the firemen are making into a Tanker for the Fire Dept.

At the time of this writing, the tanker is not operational, but it is expected and hoped to be ready and in service by March 1, 1975.

The only expense to the town for this truck is the registration and insurance. The rest has come from the Firemen's Fund and volunteer services.

John Burroughs
Commissioner

ROAD AGENT'S REPORT

This past year asphalt was applied on Hill Rd., Woods Rd., Stearns Rd., Valley Roads, - asphalt took a jump from 24c a gal. in 1973 to 46c in 1974.

Gravel was applied on Southwoods Rd. Wyman Rd., Bacon, Davis, Howards, Pratts, and other spots.

Floods completely washed out several roads this past year which required replacing.

T.R.A. was used on Corbin Rd. which was signed up for that purpose with the State.

Culverts were laid on Carman, Vilas, Rogers, Bacons, Southwoods, Putnams, and Sullivan's Roads.

Thanks to all those who assisted me this past year.

Clifford E. Clark
Road Agent, Alstead, N.H.

EXPENSES OF ROAD AGENT

| | |
|--|------------|
| Clifford Clark | \$7,860.00 |
| Richard Clark | 6,592.05 |
| Lee Soucie | 119.07 |
| John Burroughs | 33.25 |
| Frank Whitcomb Const. Corp., winter sand, cold patch | 2,962.32 |
| Kmiecs Garage, gas & repairs | 2,338.83 |
| Kenneth Winham, rent of truck & loader | 8,787.70 |
| Dale Wilson, rent of truck, backhoe, dozer, gravel | 2,065.80 |
| Ola Peterson, gravel | 612.50 |
| Chemical Corp., salt | 234.74 |

| | |
|---|----------|
| Marlow Supply Inc., snow fence | 386.00 |
| Cheever Tire Service, truck tires | 214.51 |
| Blanch Flower Lumber Corp., bridge plank | 180.00 |
| Cray Oil Co., gas, diesel oil, oil | 464.12 |
| Fred Carman, dozer, truck, shovel | 3,562.10 |
| Ralph Balla, truck & gravel | 567.60 |
| James Dunlap, trucks | 646.80 |
| Robert Esslinger, Oiling trucks | 31.00 |
| R.N. Johnson, chloride, mower, grader tire | 1,075.57 |
| Lee Mousley, dozer, welding | 465.00 |
| North Walpole Supply Co. Inc., shovels | 15.30 |
| Wilcox Lumber Co., bridge plank | 201.60 |
| John J. Hudson, Inc., asphalt | 3,363.36 |
| R.C. Hazelton Co. Inc., parts sanders | 62.02 |
| Chase Products Inc., payroll pads | 6.00 |
| Relihans Repairs Service, welding on grader | 15.00 |
| Jordan Milton, service on grader | 470.34 |
| Adams Garage, parts hoist | 66.80 |
| Northeastern Culvert Corp., culverts | 604.00 |
| Timber Owners of New England Inc., plowing snow | 120.00 |
| Gilman Ellis, plowing snow | 70.00 |
| Reynolds & Son's Inc., cutting edges, bolts | 268.16 |
| Louis Beauchain, gravel | 604.00 |
| John Burroughs, truck | 1,383.00 |
| Whipples Texaco, gas | 12.00 |
| B.B. Chain Co., chains | 77.80 |

DUNCAN MONEY

| | |
|-----------|-------------|
| Equipment | \$ 3,565.27 |
| Labor | 619.70 |
| Gravel | 456.25 |

TARRING

| | |
|------------|-------------|
| Asphalt | \$ 3,363.36 |
| Cold Patch | 776.52 |
| Equipment | 1,065.30 |
| Sand | 816.44 |
| Labor | 627.39 |

INCOME OF EQUIPMENT

| | |
|--|----------|
| Norman Fassett, rent of truck & loader | \$ 12.00 |
| Ben Roman, chloride | 5.00 |
| Robert Esslinger, sanding road | 79.00 |
| Alice Hoke, rent of truck - loader | 7.00 |

| | |
|--|--------|
| Town Dump, hauling gravel | 124.00 |
| Robert Putnam, rent of truck & loader | 35.00 |
| Kenneth Winham, conveyor | 50.00 |
| Ralph Renzelman, rent of truck & loader | 7.00 |
| Arch Pond Comm., culverts, gravel, labor | 179.20 |
| Ralph Totman, repairing drive | 8.00 |
| Clarence Abield, rent of truck & loader | 42.00 |
| Patricia Wheeler, patching drive | 7.00 |
| Gordan Moodie, chloride | 30.00 |
| Forrest Pratt, rent of truck & loader | 12.00 |
| Mildred Duffy, oiling drive | 42.00 |
| Lilla Pitcher, oiling drive | 74.00 |
| Anna Lunzuist, rent of truck & loader | 70.00 |
| Ruth Coull, patching drive | 7.00 |
| Joe Gryszho, oiling drive | 35.00 |
| Erwin Ward, oiling drive | 74.00 |
| Pamela Rogers, rent of truck & loader | 14.00 |
| Robert Ohare, rent of truck & loader | 16.00 |
| Perley Washbure, oiling drive | 35.00 |
| Blanch Flower Lumber Corp., rent of truck & loader | 28.00 |

REPORT OF OVERSEER OF PUBLIC WELFARE

The surplus commodity food supply ended July 1. The food stamp program replaced the surplus foods. The stamps can be obtained in Keene, N.H.

Richard G. Clark

REPORT OF CEMETERY CUSTODIAN

The leaves in the cemeteries were raked and taken to the dump. The lots were mowed several times this year. Sunken graves were filled and reseeded. Brush was trimmed again around the walls.

Richard G. Clark

REPORT OF ALSTEAD PLANNING BOARD

The Planning Board has had an extremely active year. In addition to our regular meetings, we have had sub-division hearings and on-site inspections of proposed sub-divisions. Our regular meetings are held the second Tuesday of each month at 8:00 p.m. in the municipal building. Our meetings are always open to all interested residents.

The Southwestern N.H. Regional Planning Commission has been most helpful to us in our endeavors. They are an inexhaustible source of information on questions relative to planning and we have used their office also on questions received from the Selectmen.

Due to all the articles expected at this town meeting, we have deferred presenting our proposed ordinance based on the questionnaire until after town meeting. There will be a special meeting on this later.

Again this year, we would like to thank our fellow citizens who have been understanding with us. The Planning Board members are people who care about our town and we always try to do what we think will be best for the entire town and for the tax payers in town. If there is anyone who would be interested in serving on this board, please contact the Selectmen.

Respectfully submitted,
Gloria Seddon, Chairman
Paul F. Marx
Timothy Noonan
Bernice Jenson, Secretary

SHEDD PORTER MEMORIAL LIBRARY
Alstead, N.H.

January 7, 1975

As your Librarian, I hereby submit my report for 1874.

Due to the energy crisis the hours of the library were changed in January from Mon., Wed., Fri. and Sat. to Mon. and Tues. - 1 to 6 P.M. and Wed. - to 4 and 6 to 8 P.M., until further notice. Keeping open 15 hours a week with 4 hours after 5 to meet with the State Library requirements. So far it has worked out very satisfactorily.

Your librarian supplied National Library Week posters to Vilas Jr. High and Alstead Elementary Schools.

Two book meetings and one Trustee meeting was attended by your librarian where many books were displayed and some reviewed.

Exhibits from Alstead Elementary school during March, Youth Art month, were held in the library. During the summer the 2nd grade had very colorful displays of art, called "Symphony of Summer" and this fall the same grade displayed "Sponge Print Trees", very colorful and added much in decoration for the Library. Many patrons enjoyed all exhibits.

The 2nd grade, also, with their teacher, Miss Rose Knight, visited the Library in May and the use of the library along with the file cabinet was explained and each student borrowed books.

Our summer reading program for 2nd, 3rd, and 4th grades during July was called "Happy Raindrops" requiring each student to read 12 or more books. 22 entered and 18 completed, each awarded certificates and their pictures in the weekly News Review. 638 Jr. books were read during the program.

This fall the bus pupils resumed their trips to the library accompanied by 2 adults - thus having a chance to become familiar with the library and to borrow books.

The State Library Bookmobile from Keene District Office visited the library 3 times and over 1100 books were borrowed.

124 books were borrowed, by request, from N.H. State Library.

Number of books purchased - 124; gifts - 136; magazines on loan - 26; daily paper - 1; weekly paper - 1.

Circulation for 1974:

| | |
|--------------|------------|
| Fiction: | 4,724 |
| Non-fiction: | 953 |
| Juvenile: | 4,525 |
| Records: | 55 |
| Magazines: | <u>855</u> |
| Total | 11,112 |

Irene Stevens, Librarian

REPORT OF THE TREASURER OF THE SHEDD PORTER MEMORIAL LIBRARY

RECEIPTS:

| | |
|---|-----------------|
| Shedd Porter Fund | \$4,842.30 |
| Carpenter Fund | 34.14 |
| Kimball Fund | 168.49 |
| Warren Fund | 194.42 |
| Water Rents | 360.00 |
| National Grange Insurance Co. Damage to Steps | 375.00 |
| Book given in Memory of Don W. Moore | 10.00 |
| Money for Books in Memory of Stephen Benson | 100.00 |
| Books Sold | <u>6.67</u> |
| | \$6,091.02 |
| Balance on hand December 31, 1973 | <u>357.52</u> |
| | \$6,448.54 |
| Disbursements | <u>6,319.19</u> |
| Balance on hand December 31, 1974 | 129.35 |

DISBURSEMENTS:

| | |
|----------------------|--------------|
| Librarian | \$1,412.28 |
| Assistant Librarian | 60.00 |
| Treasurer | 35.00 |
| Janitor | 790.80 |
| Social Security | 136.92 |
| Books and Magazines | 731.43 |
| Electricity | 315.07 |
| Fuel | 1,125.82 |
| Telephone | 139.04 |
| Insurance | 673.00 |
| Postage and Supplies | 32.72 |
| Repairs | 835.11 |
| Water Expense | <u>32.00</u> |
| | \$6,319.19 |

Balance in Savings Bank of Walpole \$2,221.66

Respectfully submitted,

Marie A. Radcliffe, Treasurer

1974 POLICE REPORT

It is difficult to itemize the activities and give details of complaints handled during the course of a year, so very briefly it can only be summarized like this:

There were sixteen accidents investigated, six D.W.I. cases taken to court, two drug incidents, the usual domestic problems and emergency messages that were delivered.

There were reports of missing pigs, horses, heifers, dogs and children. A number of gardens were invaded and the vegetables produced from hours of toil were stolen.

Deer jacking, broken windows from BB shots, a possible airplane down in Alstead, snowmobile complaints, two serious fires that severely burned one individual and one that was fatal to a child, plus numerous other miscellaneous complaints were investigated.

The police cruiser was delivered the first of April and now I can understand how my Dodge accumulated so much mileage!

I attended a narcotic and drug seminar at the Claremont Vo-Tech and have recently enrolled in a week's training program on criminal investigation.

The most aggravating and discouraging problem is the number of breaks that have been reported. There were twenty four breaks in Alstead alone. Over \$2,000.00 worth of household and personal items were stolen from one home. Three chain saws have been stolen, a snowmobile, guns, a boat, cordwood and a pickup truck which was recovered.

It has been proven that many breaks have actually taken place during the daylight hours. Due to this fact and the fact that there have been so many breaks in Alstead and the surrounding communities, I urge everyone to report any suspicious incident or vehicle to me at once. Do not hesitate to call me at any time of night and if I can not be reached, the same can be reported to Mutual Aid by calling 352-1100. A police officer will be contacted by them to investigate the matter.

It is important to obtain as much information as possible, especially accurate registration numbers and a description of vehicle.

The co-operation and prompt reporting of such information could lead to the apprehension of individuals responsible for these breaks. Anything suspicious is definitely worth reporting and I, as well as other police officers, will appreciate your help.

I would like to take this opportunity to thank the police chiefs in surrounding towns and the State Police in the area who have so willingly given me their assistance when needed.

Respectfully submitted,
Erwin Ward
Chief of Police

FALL MOUNTAIN VISITING NURSE ASSOCIATION, INC.

Dear Town Members:

The Board wishes to gratefully thank the citizens of Alstead for their continued support of the Fall Mountain Visiting Nurse Association, Inc. Your confidence in the Association's ability to provide health service is greatly appreciated and is a direct reflection of the Association's tremendous growth over the past year.

Since our reorganization at the end of 1973, we have made great strides and accomplishments.

1. We have 1 full-time and 2 part-time registered nurses providing service, equal to 2 full-time nurses (1973, one part-time nurse).
2. We have 2 people to maintain our office and records, each working forty hours a week (1973, 1 part-time person).
3. We provide services of an occupational therapist.
4. We have made 1,391 visits (1973, 789 visits - an increase of 76%).
5. We have an active Board of Directors of 15 people representing the towns.

As you can see, our Agency has grown tremendously in the past year due to the many requests for Agency service. The services provided by the Agency are directly proportioned to the need of our patients, as requested by our sources of referral.

Break down of 1974 financial support:

| | | |
|------------------------|--------------------------------|-----|
| Professional Staff: | Medicare Payments | 34% |
| Katherine Frazer, R.N. | Four Member Town Appropriation | 30% |
| Johanna Bacon, R.N. | Fund Drive, Donations, and | |
| Lorraine Kane, R.N. | Memorial Gifts | 14% |
| Cynthia Garland, O.T. | Patient Payments | 14% |
| | Medicaid Payments | 8% |

Office Staff:

Rose Bixby, Bookkeeper

Ruth Kinson, Administrative Assistant

Board of Directors: 1974

Acworth:

Barbara Clark, Maggie Hanson, Thomas Hunt

Alstead:

Benjamin Allison, Carla Blood, Irene Neal, Betty Ramsey

Charlestown:

Laurie Bascom, George Grabe, David Henry, Edith Kemp, Bea Olden, Isabel Palmer

Langdon:

Joan Beach, Carolyn Cross

Respectfully submitted,
George H. Grabe, DMD
President

**TOWN OF ALSTEAD
NEW HAMPSHIRE**

**Ordinance Relating to Building
Within the Special Flood Hazard Area**

Section 1 - Purpose and Intent

In the interest of public health, welfare, and safety, the town's voters hereby deem it necessary to regulate and control the construction or substantial improvement of buildings within special flood hazard areas as allowed under State of New Hampshire law RSA 31:39.

Section 2 - Definitions

- A. **Flooding:** A general and temporary condition of partial or complete inundation of normally dry land areas from the overflow of streams, rivers, or other inland waters.
- B. **Special Flood Hazard Area:** The area designated by the Federal Insurance Administrator, which, on the average, is likely to be flooded once every 100 years (i.e., that has a one (1%) percent chance of being flooded each year.) Said flood hazard area is shown on a map prepared by the Federal Insurance Administration and dated July 26, 1974. Said map is on file with the Selectmen and may be officially amended by the Federal Insurance Administration as they deem necessary.
- C. **Substantial Improvement:** Substantial improvement means any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds fifty percent (50%) of the actual cash value of the structure either (a) before the improvement is started, or (b) if the structure has been damaged and is being restored, before the damage occurred. Substantial improvement is deemed to have started when the first alteration of any structural part of the building commences.

Section 3 - Permits

- A. **When Required:** A permit shall be required when it is proposed to erect, place or substantially improve a building within the special flood hazard area.
- B. **Duty:** The Board of Selectmen are hereby given power and authority to administer the provisions of this ordinance. The Selectmen may appoint an agent to administer (accept and issue permits and inspect) but not enforce this ordinance.

- C. Application Requirements:** Written application for a permit shall be filed with the Board of Selectmen or their agent. The application shall include a complete description of the location and nature of the proposed construction or substantial improvement, together with a detailed plan of the same drawn to scale showing the boundaries of the lot and location of the building on the lot. The location of proposed or existing water supply and sewage disposal facilities shall be shown. When a new or replacement water supply or sewage system is proposed, appropriate approval from the State of New Hampshire Water Supply and Pollution Control Commission shall be shown. In addition, the plan shall include the general contour of the individual lot and abutting land, proposed access to the lot and other pertinent details.
- D. Application Review:** The Board of Selectmen or their agent shall review the application for new construction or substantial improvement to determine whether the proposed building site will be reasonably safe from flooding. If the proposed building site is in a location that has a flood hazard, any proposed new construction or substantial improvement (including prefabricated and mobile homes) must:
1. Be designed (or modified) and anchored to prevent floatation, collapse, or lateral movement of the structure
 2. Use construction materials and utility equipment that are resistant to flood damage,
 3. Use construction methods and practices that will minimize flood damage.
- E. Action:** The granting or denial of the permit shall take place not later than 30 days from the date of filing the application unless the applicant and the Board of Selectmen or their agent shall jointly agree to a reasonable extension.
- F. Permit Fees:** A fee of two dollars (\$2.00) shall be charged for issuance of a permit.
- G. Revocation of Permit:** Any permit may be revoked by the Board of Selectmen at any time for just cause.

Section 4 - Existing Non-Conforming Uses

All buildings which are in existence at the time of passage of this ordinance may continue to exist in their present location without need for making application to the Board of Selectmen, however, a permit must be obtained if such buildings are to be substantially improved, as required by Section 3 above.

Section 5 - Board of Appeals

- A. Creation:** A Board of Appeals is hereby created and its members shall be appointed by the Selectmen in accordance with, and shall have the same terms and powers hereby conferred upon a Board of Adjustment by the provisions of Chapter 31, N.H. Revised Statutes Annotated, 1955, and as may be amended. Said flood hazard area is shown on a map prepared by the Federal Insurance Administration and dated July 26, 1974. Said map is on file with the Selectmen and may be officially amended by the Federal Insurance Administration as they deem necessary.
- B. Adoption of Rules:** The Board of Appeal shall adopt rules to govern its proceedings in accordance with the provisions of this ordinance, and the provisions of Chapter 31, N.H. Revised Statutes Annotated, 1955, and as may be amended.
- C. Interpretation:** The Board of Appeal may hear and decide a case where it is alleged there is error in any order, requirement, decision, or determination made by the Selectmen or their agent in the enforcement of this ordinance.
- D. Appeals:** Appeals to the Board of Appeal may be taken by any person aggrieved or by any officer, department, board, or bureau of the municipality affected by any decision within a reasonable time, as provided by the rules of the Board, by filing with the officer from whom the appeal is taken and with the Board a notice of appeal specifying the grounds thereof. The Board of Adjustment shall fix a reasonable time for the hearing of the appeal, give public notice thereof, as well as notice to the parties in interest, and decide the same within a reasonable time. Upon the hearing any party may appear in person or by agent or attorney.

Section 7 - Penalty

Any person found guilty of violating any provisions of this ordinance shall be fined not more than \$100 per day for each day such violation shall continue after written notice is given to the person by the Board of Selectmen.

Section 8 - Saving Clause

If any article, section, sub-section, sentence, clause or phrase of these regulations is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of these regulations.

Section 9 - Effective Date

This ordinance shall take effect immediately upon its adoption.

WHEREAS, certain areas of (COMMUNITY) are subject to periodic flooding from (STREAMS, RIVERS, LAKES, OCEANS, ETC.) causing serious damages to properties within these areas; and

WHEREAS, relief is available in the form of Federally subsidized flood insurance as authorized by the National Flood Insurance Act of 1968; and

WHEREAS, it is the intent of this Town Meeting to require the recognition and evaluation of flood and/or mudslide hazards in all official actions relating to land use in the flood plain areas having special flood (and/or mudslide) hazards; and

WHEREAS, this body has the legal authority to adopt land use and control measures to reduce future flood losses pursuant to N.H. RSA Chapter 31, 36, 156, 156A,

NOW, THEREFORE, BE IT RESOLVED, that this Town Meeting hereby:

1. Assures the Federal Insurance Administration that it intends to enact and maintain in force for those areas having defined flood hazards, adequate land use and control measures with effective enforcement provisions consistent with the Criteria set forth in Section 1910 of the National Flood Insurance Program Regulations: and

2. Vests (The Planning Board or Town Manager or other duly authorized Municipal Officer) with the responsibility, authority, and means to:

(a) Delineate or assist the Administrator, at his request, in delineating the limits of the areas having special flood hazards on available local maps of sufficient scale to identify the location of building sites.

(b) Provide such information as the Administrator may request concerning present uses and occupancy of the flood plain.

(c) Cooperate with Federal, State, and local agencies and private firms which undertake to study, survey, map, and identify flood plain or mudslide areas, and cooperate with neighboring communities with respect to management of adjoining flood plain in order to prevent aggravation of existing hazards.

(d) Submit on the anniversary date of the community's initial eligibility an annual report to the Administrator on the progress made during the past year within the community in the development and implementation of flood plain management measures.

3. Appoints the Building Inspector to maintain for public inspection and to furnish upon request a record of elevations (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures located in the special flood hazard areas. If the lowest floor is below grade on one or more sides, the elevation of the floor immediately above must also be recorded.

4. Intends to take such other official action within its powers as may be reasonably necessary to carry out the objectives of the program.

Resolution B-1
CONFIRMING ADOPTION OF BUILDING PERMIT ORDINANCE
WHICH THE COMMUNITY HAS ADOPTED AND THE
REVIEW PROCEDURE FOR THE SYSTEM

WHEREAS, the Town of Alstead has adopted and is enforcing (SUBDIVISION REGULATIONS), and Building Ordinance within the Special Flood Hazard Area.

WHEREAS, Section(s) 3A of the aforesaid prohibits any person, firm or corporation from erecting, constructing, enlarging, altering, repairing, improving, moving or demolishing any building or structure without first obtaining a separate building permit for each building or structure from the Building Inspector, and/or Selectmen.

WHEREAS, the Building Inspector or Selectmen must examine all plans and specifications for the proposed construction when application is made to him for a building permit.

NOW, THEREFORE, BE IT ENACTED by the Town Meeting of Alstead, as follows:

1. The Town Meeting recommends that the Planning board amend their regulations pertaining to the flood hazard area to assure that (i) all proposals are consistent with the need to minimize flood damage, (ii) all public utilities and facilities, such as sewer, gas, electrical, and water systems are located, elevated, and constructed to minimize or eliminate flood damage, and (iii) adequate drainage is provided so as to reduce exposure to flood hazards; and

2. The Town Meeting recommends that the Planning Board amend their regulations pertaining to the flood hazard area to require new or replacement water supply systems and/or sanitary sewage systems to be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters, and require on-site waste disposal systems to be located so as to avoid impairment of them or contamination from them during flooding, pursuant to N.H. RSA 36:21.

1974 BIRTHS

| Date | Place of Birth | Baby's Name | Father's Name | Mother's Maiden Name |
|--------------|--------------------|-----------------|-----------------------------------|------------------------|
| January 14 | Bellows Falls, Vt. | Jeremy James | James Joseph Relihan | Alice Bickford |
| January 24 | Bellows Falls, Vt. | Carol Lyn | Arthur Lee Buffum | Christine Anne Lynch |
| February 24 | Keene, N.H. | Michelle | Michael Philip Patnode | Barbara Mahoney |
| March 17 | Bellows Falls, Vt. | Deven James | Robert Charles Holloway | Leslee Robyn Seymour |
| June 27 | Bellows Falls, Vt. | Jensina | Ronald Edward Chutz | Dorothy Eileen Klepper |
| July 20 | Keene, N.H. | Kristina Mae | Frederick George Porter, Jr. | Beatrice Marlene Wade |
| August 9 | Keene, N.H. | Alexander Byron | Lothar Fritz Rau | Rosemary Lee Simonds |
| August 17 | Claremont, N.H. | Melody Sue | Lee Arthur DeMond | Betty Marie Sanborn |
| September 4 | Keene, N.H. | Andrew John | John Lewis Buckman | Marcia Lyn Waldron |
| September 15 | Bellows Falls, Vt. | Baby Girl Burr | Charles Christopher Burr | Patricia Anthony |
| October 12 | Springfield, Vt. | Michael John | John Joseph Nostrand | Pamela Jean Ross |
| October 15 | Peterborough, N.H. | James Rooker | Oran Charles Wellman | Mary Lynn Wilson |
| October 26 | Keene, N.H. | Michael Allen | Richard Allen L'Abbe | Sandra Sherwood |
| November 4 | Peterborough, N.H. | Jennifer Julie | John Charles Raynes, Jr. | Kathleen Anne DeBottis |
| November 19 | Bellows Falls, Vt. | Kara Jennifer | Raymond Kelly | Suzanne Boyd |
| November 20 | Keene, N.H. | Tobin John | Kerry James Walker | Joni Jo Goss |
| December 12 | Berlin, Vt. | Deena Marie | John Edward Rokes | Andrea Lou McCarthy |
| December 17 | Keene, N.H. | Peggy Suzanne | Ernest Benjamin Descoteaux Jr. | Lynda Lee Desrosiers |
| December 31 | Keene, N.H. | Melodie Noreen | Milo Omer Noel | Ruthann Parkins |

1974 MARRIAGES

| Name of Groom | Residence | Name of Bride | Residence | Place of Marriage | Date |
|--------------------------|---------------------|--------------------------|----------------|--------------------|-----------|
| Richard Lee Elsesser | Acworth, N.H. | Shirley Elaine Hunter | Alstead, N.H. | Alstead, N.H. | 2/2/74 |
| James Stephen French | Alstead, N.H. | Goldie Levina Grant | Swansey, N.H. | Swansey, N.H. | 2/4/74 |
| William R. Kemp | Bellows Falls, Vt. | Patti A. Wade | Alstead, N.H. | Bellows Falls, Vt. | 7/8/74 |
| John Joseph Nostrand | Alstead, N.H. | Pamela Jean Ross | Walpole, N.H. | Walpole, N.H. | 4/20/74 |
| Britton Cummings Kelly | Alstead, N.H. | Karen Jane Ford | Alstead, N.H. | Alstead, N.H. | 5/26/74 |
| John Charles Raynes, Jr. | Alstead, N.H. | Kathleen Anne DeBottis | Alstead, N.H. | Alstead, N.H. | 5/26/74 |
| Francis Thorne Lewis | Alstead, N.H. | Nancy Lee Hakey | Cavendish, Vt. | Cavendish, Vt. | 8/17/74 |
| Christopher Elbers | Alstead, N.H. | Barbara A. Marsted | Marlow, N.H. | Marlow, N.H. | 8/31/74 |
| Frank Stephen Dialessi | W. Springfield, Ma. | Tamera Rae Zimmerman | Alstead, N.H. | Alstead, N.H. | 11/9/74 |
| Martin Edward Burby, Jr. | No. Berwick, Me. | Sandra Irene Simpson | Alstead, N.H. | Alstead, N.H. | 12/14/74 |
| Kenneth Gardner Lewis | Alstead, N.H. | Dorothy Arleen Ladeau | Alstead, N.H. | Alstead, N.H. | 12, 24/74 |
| William Anthony Nichols | Alstead, N.H. | Katherine Anne Garland | Alstead, N.H. | No. Walpole, N.H. | 12/27/74 |
| Joseph Paul Waryas | Ludlow, Vt. | Gloria Marguerite Morrow | Ludlow, Vt. | Alstead, N.H. | 12/27/74 |

1974 DEATHS

| Date | Name | Place of Death | Age |
|-----------|-----------------------|--------------------|-----|
| Jan. 25 | Ralph Wolf | Keene, N.H. | 65 |
| Jan. 27 | Kevin D. Bays | Hanover, N.H. | 4 |
| Feb. 22 | Donald Moore | Alstead, N.H. | 69 |
| Feb. 25 | Elvena Cahoon | Keene, N.H. | 90 |
| Feb. 28 | Priscilla R. Curll | Keene, N.H. | 62 |
| * Apr. 12 | Francis C. Lynch | Keene, N.H. | 68 |
| * Apr. 26 | Donald C. Burroughs | Marlow, N.H. | 41 |
| May 4 | James Edward Draleau | Alstead, N.H. | 4 |
| May 18 | Stephen Claire Benson | Putney, Vt. | 23 |
| June 10 | Francis E. Monty | Hanover, N.H. | 76 |
| * July 3 | Herman R. Britton | Keene, N.H. | 82 |
| * Aug. 3 | Charlotte Porter | Norwich, Conn. | 51 |
| Aug. 16 | Theodora Ward | Keene, N.H. | 83 |
| Sept. 19 | Irene Gleason | Keene, N.H. | 54 |
| Oct. 26 | Kerry James Walker | Alstead, N.H. | 23 |
| Oct. 29 | Tracy W. Harrington | Alstead, N.H. | 81 |
| Nov. 8 | Janette Buss | Bellows Falls, Vt. | 58 |
| Dec. 1 | Hermon B. Carlson | Keene, N.H. | 93 |
| Dec. 20 | Willie E. Wilson | Alstead, N.H. | 78 |

* Brought to town for burial

Alstead, N.H. 3622

